



Computer Engineering Department CS491/2 Senior Design Project I/II



Meeting Minutes Document

MEETING AGENDA

CS492 Team ID:	T2526		
CS492 Project Name:	Consensia		
Date of Meeting:	29/04/2026	Time:	20:00

1. Meeting Objective

The objective was to inform the team members about critical information regarding the Final Report, Demo Session, and CS Fair.

2. Attendance at Meeting

Student ID	Name	E-mail	Attended (Y/N)
22101535	Amirhossein Ahani	amirhossein.ahani@ug.bilkent.edu.tr	Y
22002119	Mehmet Hakan Yavuz	hakan.yavuz@ug.bilkent.edu.tr	Y
22003421	İrfan Hakan Karakoç	hakan.karakoc@ug.bilkent.edu.tr	Y
22102331	Türker Köken	turker.koken@ug.bilkent.edu.tr	Y
22001482	Ahmed Haikal	ahmed.haikal@ug.bilkent.edu.tr	Y
Instructor I	Mert Bıçakçı	mert.bicakci@cs.bilkent.edu.tr	N
Instructor II	İlker Burak Kurt	ilker.kurt@bilkent.edu.tr	Y
Supervisor	Anıl Koyuncu	anil.koyuncu@cs.bilkent.edu.tr	N



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MEETING MINUTES

Write down the subjects discussed during the meeting and clearly indicate assigned tasks, actions planned, deadlines that is advised/planned to be executed below.

3. Topics, Issues discussed during the meeting and Decisions taken	
1.	We were given a few tips about the specific sections of the final report. Sections 2. Requirements Details and 3. Final Architecture and Design Details can be based on the previous Detailed Design report. Development and Implementation Details can be based on the Subsystem Services section from the Detailed Design Report. We were also notified that sections 4. Development/Implementation Details, 5. Test Cases and Results and 6. Maintenance Plan and Details should be explained in detail. The test cases are expected to have a %100 pass rate.
2.	We were informed about the user manual requirement for the project website and also reminded about sharing our logbooks if any.
3.	The demo session and CS Fair participation require a presentation covering project evolution, Gantt charts, and lessons learned. We are expected to provide context before starting the demo, explaining in a few sentences what the demo will showcase. And the demo is required to be a live, using the real app in real time. No simulations, tests, or recordings are accepted, but worst comes worst we are allowed to prepare such alternatives as a plan B.

4. Next Meeting (if planned)			
Date:	-	Time:	-
Objective:	-		