



# Computer Engineering Department CS492 Senior Design Project II



## Meeting Minutes Document

### MEETING AGENDA

<b>CS492 Team ID:</b>	T2526		
<b>CS491 Project Name:</b>	Consensia		
<b>Date of Meeting:</b>	11/03/2026	<b>Time:</b>	21:30

#### 1. Meeting Objective

*Detailed Design Report Meeting: This meeting, which is the first meeting of the second semester, is scheduled to understand the core elements of the detailed design report and get instructions about the parts that are not thoroughly understood by the team members. The current status of the project and the recent improvements are also shared, and feedback is taken from instructors.*

#### 2. Attendance at Meeting

<b>Student ID</b>	<b>Name</b>	<b>E-mail</b>	<b>Attended (Y/N)</b>
22101535	Amirhossein Ahani	amirhossein.ahani@ug.bilkent.edu.tr	Y
22002119	Mehmet Hakan Yavuz	hakan.yavuz@ug.bilkent.edu.tr	Y
22003421	İrfan Hakan Karakoç	hakan.karakoc@ug.bilkent.edu.tr	Y
22102331	Türker Köken	turker.koken@ug.bilkent.edu.tr	Y
22001482	Ahmed Haikal	ahmed.haikal@ug.bilkent.edu.tr	Y
Instructor I	Mert Bıçakçı	mert.bicakci@cs.bilkent.edu.tr	N
Instructor II	İlker Burak Kurt	ilker.kurt@bilkent.edu.tr	Y
Supervisor	Anıl Koyuncu	anil.koyuncu@cs.bilkent.edu.tr	N



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**MEETING MINUTES**

*Write down the subjects discussed during the meeting and clearly indicate assigned tasks, actions planned, deadlines that is advised/planned to be executed below.*

**3. Topics, Issues discussed during the meeting and Decisions taken**

1. A detailed explanation of the report is given by the attending instructor.
2. "Test Cases (Functional and Non-functional)" section is discussed, and the quantity and the features of these test scenarios are asked. It is suggested that the test scenarios must cover all the functional and non-functional requirements, and the number that is mentioned in the report template (min:50) is an estimation of the expected test case numbers. Each project should align its test case number with its use case scenarios and think about the edge cases that will satisfy the requirements.
3. New features (login process, an efficient database, and divided chat sessions for logged-in users, security improvements etc.) are planned to be added to the project. It is asked whether these features should be added to this report or if it is reasonable to mention them once they are certain to be implemented. It is decided that having those features in the "Final Report" will be more accurate.
4. The difference of the "Sub-system Decomposition" section is questioned since it is already included in the last semester reports. It is learned that it should remain in a high-level perspective and include any changes made since the initial version.
5. Current status of the project, communication strategy within the team, and weekly meetings are shared with the instructor.

**4. Next Meeting (if planned)**

<b>Date:</b>	-	<b>Time:</b>	-
<b>Objective:</b>	-		

**\*\*Naming of the document: TeamID\_MeetingMinutesReport\_MeetingNo\_Date\_documentversion.pdf  
(Example: T2301\_MeetingMinutesReport\_01\_15102023\_v1.pdf)**